

**AMENDED BY-LAWS
OF
LARAMIE COUNTY FIRE DISTRICT NO. 1**

LARAMIE COUNTY CLERK
CHEYENNE, WY

2012 JUN 15 A 10:58

AUTHORITY: These Amended By-Laws are made, approved, and adopted by the Board of Directors of Laramie County Fire District No. 1 (hereinafter "District") pursuant to and with the authority of W.S. §35-9-203(a).

- Section 1. **Board of Directors:** The Board of Directors of the District shall consist of five (5) members elected at large and serving without compensation to govern the affairs of the Fire District. The Board of Directors shall have all of the powers and authority granted to them by the laws of the state of Wyoming.
- Section 2. **Term of Office:** Commencing with the 1986 primary election, three (3) members of the Board of Directors shall be elected for a term of four (4) years and two (2) members shall be elected for a term of two (2) years. Thereafter, every two (2) years the terms of either two (2) or three (3) members shall expire.
- Section 3. **Qualifications for Office:** All members on the Board of Directors must, at the time of their election or re-election to office, be qualified under the laws of the State of Wyoming, as may from time to time be amended, to hold the position.
- Section 4. **Filling of Vacancies:** Any vacancies occurring on the Board of Directors shall be filled by interim appointments as approved by a majority vote of the remaining members of the Board. Such interim appointees shall serve until an election can occur at the next primary election.
- Section 5. **Financial Interest:** No member of the Board of Directors or employee of the District shall be directly or indirectly interested financially in any contract work done or properly purchased by the District.
- Section 6. **Regular Meetings:** The Board of Directors shall meet regularly at Station #2, 6805 Winchester Blvd., Cheyenne, WY, on the second Monday of every month in each year at 7:00 p.m. No notice shall be required in connection with such regular meetings. The Board of Directors shall retain the right to change the time and place of such regular meetings upon notice.
- Section 7. **Special Meetings:** Special meetings of the Board of Directors may be called as often as the needs of the District require. Special meetings may be held, upon notice as hereinafter provided, at any time when called by either the Chairman or

by any two other members acting jointly. Notice of any special meeting may be provided personally to each member of the Board of Directors. In the alternative, notice may be provided constructively by written notification deposited in the United States mail, postage prepaid, at least three days prior to the meeting and addressed to a member at his or her last known address contained within the records of the District.

- Section 8. Quorum: Three members of the Board of Directors shall constitute a quorum at any meeting. A majority of those members present, except in any case where these Amended By-laws shall require a larger number, shall be required to exercise any power or perform any duty authorized by law.
- Section 9. Procedure: So far as practical, "Roberts' Rules of Order" shall be followed at any meetings of the Board of Directors.
- Section 10. Elections: Upon adoption of these Amended By-Laws, all elections of members of the Board of Directors shall, to the extent possible, be conducted in accordance with the requirements of The Fire Protection Districts Act (W.S. §§35-9-201 et seq.) and the Special District Elections Act of 1994 (W.S. §§22-29-101 et seq.), as those Acts may from time to time be amended.
- Section 11. Organization of the Board of Directors: Within ten (10) days after each election the Board of Directors shall meet and organize by electing one (1) of their members as Chairman; one (1) as Secretary; and one (1) as Treasurer.
- Section 12. Powers and Duties of the Board of Directors: The Board of Directors may exercise any of the powers granted by Wyoming law, as may from time to time be amended, to manage the property and business of the District. In addition to any duties established by the Wyoming law pertaining to Fire Protection Districts, it shall be the duty of the Board of Directors to administer the finances of the District. The Board of Directors shall cause an audit to be made of all financial affairs of the District during each fiscal year ending June thirtieth (30th), which audit should, if possible, be made during the next succeeding two months. Such audit shall be made by a registered accountant or certified public accountant, which is not otherwise employed by the District.

The Board of Directors may hire or fire employees of the District as needed. All employees of the District shall serve as "at will" employees unless otherwise agreed to by a majority of the full Board of Directors.

The Board of Directors may appoint, hire, or terminate a Fire Chief for the District. Unless otherwise agreed to by a majority of the full Board of Directors,

any Fire Chief shall serve as an "at will" employee of the District and at the discretion of the Board of Directors.

In the event of absence or inability of any officer to act, the Board of Directors may delegate, to the extent allowed by law, its powers or duties to such officer, member, or person whom it may select.

The Board of Directors shall review applications for volunteer positions at the District and accept or reject any applicant.

Section 13. Authority for Removal: The court having jurisdiction over the District shall have the power to remove members of the Board of Directors for cause shown, on petition, notice and hearing.

Section 14. Duties of Chairman: The Chairman, in addition to his or her duties as a member of the Board of Directors and any duties as may be prescribed by the applicable laws of the State of Wyoming, as may from time to time be amended, shall:

- (1) Preside at all meetings of the Board of Directors;
- (2) Sign all resolutions adopted by the Board of Directors;
- (3) Appoint all committees;
- (4) Sign, acknowledge and execute all instruments authorized by the Board of Directors to be executed by the District;
- (5) May cast a vote on any issue pending before the Board of Directors only for purposes of breaking any ties; and
- (6) Obtain a corporate fidelity bond in an amount not less than one thousand dollars (\$1,000.00), conditioned on the faithful performance of the duties of this office.

In the absence of the Chairman, or in case of his inability to act, the Secretary shall perform the duties of the Chairman.

Section 15. Duties of Secretary: The Secretary, in addition to his or her duties as a member of the Board of Directors and any duties as may be prescribed by the applicable laws of the State of Wyoming, as may from time to time be amended, shall:

- (1) Keep a well-bound book, a record of all its proceedings, minutes of all meetings, certificates, contracts, bonds given by employees and corporate acts, which shall be open to inspection of all owners of

real property in the District, as well as to all other interested parties; and

- (2) Obtain a corporate fidelity bond in an amount not less than one thousand dollars (\$1,000.00), conditioned on the faithful performance of the duties of this office.

Section 16. Duties of Treasurer: The Treasurer, in addition to his or her duties as a member of the Board of Directors and any duties as may be prescribed by the applicable laws of the State of Wyoming, as may from time to time be amended, shall:

- (1) Keep strict and accurate accounts of all money received by and disbursed for and on behalf of the District, in permanent records; and
- (2) Obtain a corporate fidelity bond in an amount not less than one thousand dollars (\$1,000.00), conditioned on the faithful performance of the duties of this office.

Section 17. Fire Chief: The Board of Directors may, in accordance with Section 12 of these By-Laws, appoint, hire, or terminate a Fire Chief. The duties of any Fire Chief may be set forth by the Board of Directors in a job description separate from these By-Laws, which job description may from time to time be altered or changed by the Board of Directors. The Fire Chief may, subject to approval by the Board of Directors, appoint District Volunteers to such positions as he may deem appropriate.


Section 18. Finances: The monies of the District shall be deposited in the name of the District in such bank(s) or trust company(ies) as the Board of Directors shall from time to time designate and as shall be authorized by law. Monies may only be drawn out on checks signed in the name of the District by such person or persons as authorized by the Board of Directors.

Section 19. Fiscal Year: Each fiscal year of the District shall commence on first day of July and end on last day of June of the succeeding year.


Section 20. Amendments: These By-Laws may be altered, amended or repealed at any regular meeting or at any special meeting of the Board of Directors called for that purpose and with all five members present.

We the undersigned members of the BOARD OF DIRECTORS for LARAMIE COUNTY FIRE DISTRICT NO. 1 do hereby approve these Amended By-Laws as submitted.

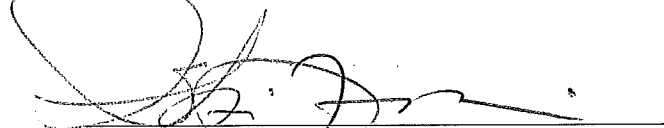
ADOPTED AND APPROVED THIS 11 day of June, 2012.



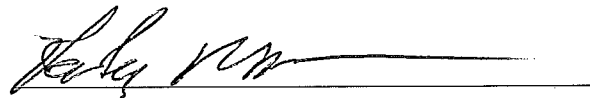
Gary Moser - Chairman




Cliff Maloney - Secretary



Sheri Morris - Treasurer



Randy Morris - Director



Tricia Fowler - Director